

THE OFFICE OF THE GOVERNOR

EXECUTIVE DEPARTMENT
STATE OF IDAHO
BOISE

EXECUTIVE ORDER NO. 2000-16

**REGARDING THE UTILIZATION AND OVERSIGHT OF THE USE OF
STATE VEHICLES BY STATE EMPLOYEES**

WHEREAS, it is the policy of the State of Idaho to promote the efficient use of Idaho state owned or leased vehicles and;

WHEREAS, the State of Idaho is committed to ensuring the highest level of safety and reliability of our state vehicles;

NOW THEREFORE, I, DIRK KEMPTHORNE, Governor of the State of Idaho, by the authority vested in me under the Constitution and laws of this state, do hereby order the following:

- 1. Each department director, agency head, or their designee will develop the departmental policies governing the use, safety, and inspection of vehicles under their control. The written vehicle policy shall be communicated and readily available to the department employees. This policy shall include the identification of an agency employee that will be the agency point of contact.*
- 2. Vehicle policies and plans shall incorporate disposal and replacement criteria which includes maximum life cycle costing.*
- 3. Agencies shall develop an effective recording and reporting system that will be used to assess fleet operations. The assessment shall include a periodic analysis of the comparative cost of vehicle leasing, renting, and ownership as well as routine tracking of vehicle information such as type of vehicle, acquisition date, costs, maintenance records, mileage and/or trip information, name of the person, if any, to whom the vehicle is assigned, and any other information deemed necessary by the department director or their designee.*
- 4. Fleet information shall be current and retained in an equipment management system.*

This Executive Order shall cease to be effective four years after its entry into force.



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this eleventh day of October in the year of our Lord two thousand and of the Independence of the United States of America the two hundred twenty-fourth and of the Statehood of Idaho the one hundred tenth.

A handwritten signature in black ink, reading "Dirk Kempthorne".

DIRK KEMPTHORNE
GOVERNOR

A handwritten signature in black ink, reading "Pete T. Cenarrusa".

PETE T. CENARRUSA
SECRETARY OF STATE