



*Executive Department  
State of Idaho*

**C.L. "BUTCH" OTTER**  
GOVERNOR

*State Capitol  
Boise*

**EXECUTIVE DEPARTMENT  
STATE OF IDAHO  
BOISE**

**EXECUTIVE ORDER NO. 2011-11**

**CONTINUING THE IDAHO CRIMINAL JUSTICE COMMISSION**

*WHEREAS, it is in the best interest of the citizens of the State of Idaho that government promote efficiency and effectiveness of the criminal justice system and, where possible, encourage dialogue among the respective branches of government to achieve this effectiveness and efficiency; and*

*WHEREAS, combating crime and protecting citizens from criminal deprivations is of vital concern to government; and*

*WHEREAS, communication and cooperation among the various facets of the community of criminal justice professionals is of utmost importance in promoting efficiency and effectiveness; and*

*WHEREAS, providing policy makers and criminal justice decision makers with accurate information results in better decisions, which improves public safety and results in the efficient use of public resources; and*

*WHEREAS, under the provisions of the Omnibus Crime Control and Safe Streets Act of 1968 and the Crime Control Act of 2005, each state is encouraged to develop and implement a competitive mechanism for awarding certain federal grant funds; and*

*WHEREAS, Idaho's current criminal justice efforts and initiatives require clear strategic planning and continued coordination;*

*NOW, THEREFORE, I, C.L. "BUTCH" OTTER, Governor of the State of Idaho, by the authority vested in me by the Constitution and the laws of the State of Idaho, do hereby establish the Idaho Criminal Justice Commission.*

1. *The Idaho Criminal Justice Commission ("Commission") shall consist of 26 members. The Commission members representing the judiciary will serve in a non-voting, advisory capacity. The Commission's membership shall be as follows:*
  - a. *A representative from the Governor's Office;*
  - b. *The Attorney General or his designee;*
  - c. *Two members from the Idaho Senate as designated by the President Pro Tempore;*
  - d. *Two members from the Idaho House of Representatives as designated by the Speaker;*
  - e. *The Director of the Idaho Department of Correction;*
  - f. *The Director of the Idaho State Police;*
  - g. *The Director of the Idaho Department of Juvenile Corrections;*
  - h. *The Administrator of the Office of Drug Policy;*
  - i. *A representative from the Idaho Department of Education;*
  - j. *The Executive Director of the Idaho Commission of Pardons and Parole;*
  - k. *The Director of the Idaho Department of Health and Welfare;*
  - l. *The Administrative Director of the Courts;*
  - m. *Three (3) representatives from the judiciary as designated by the Chief Justice;*
  - n. *One (1) representative from the Idaho Prosecuting Attorney's Association;*
  - o. *One (1) representative from the Office of the Idaho State Appellate Public Defender;*
  - p. *One (1) representative from the Idaho Commission on Hispanic Affairs;*
  - q. *One (1) representative from the Idaho Sheriffs' Association;*
  - r. *One (1) representative from the Idaho Chiefs of Police Association;*
  - s. *The Executive Director of the Idaho Association of Counties; and*
  - t. *Two (2) citizens at large who with special consideration given to individuals within disciplines related to the purpose of the Commission.*
2. *The purpose of the Commission shall be to provide policy-level direction and to promote efficient and effective use of resources, based on best practices or evidenced-based practices, for matters related to the State's criminal justice system. To that end it shall:*
  - a. *Identify critical challenges facing the criminal justice system and recommend strategies to resolve them by;*

- i. *Developing and adopting a three-year strategic plan to be reviewed annually;*
    - ii. *Analyzing the long-range needs of the criminal justice system;*
    - iii. *Assessing the cost-effectiveness, return on investment, and performance measures of the use of state and local funds in the criminal justice system;*
  - b. *Advise and develop recommendations for the Governor and the Legislature, when appropriate, on public policy and strategies to improve the State's criminal justice system.*
  - c. *Review and evaluate criminal justice policies and proposed legislation to determine the impact on the State's adult and juvenile justice systems.*
  - d. *Promote communication among criminal justice professionals and the respective branches of State government to improve professionalism, create partnerships, and improve cooperation and coordination at all levels of the criminal justice system.*
  - e. *Research and evaluate best practices, and evidenced-based practices, and use findings to influence decisions on policy.*
3. *Unless stated otherwise, Commission members shall be appointed by the Governor. All Commission members appointed by the Governor serve at the pleasure of the Governor.*
  4. *The Governor may, at any time, increase the number of voting and non-voting members of the Commission.*
  5. *The Commission members shall serve a term of four (4) years.*
  6. *The Chair of the Commission shall be appointed annually by the Governor. A Vice-Chair shall be selected annually by the members of the Commission. The term of office of the Chair and Vice-Chair shall be one (1) year. The Chair and the Vice-Chair may succeed themselves as approved by the Governor.*
  7. *The Commission shall receive administrative staff support from the State agencies represented on the Commission.*
  8. *The Commission will meet no less than four times annually.*
  9. *The Commission may appoint sub-committees consistent with the needs of the Commission to address pertinent issues that merit more in-depth consideration.*
  10. *Commission members will serve without compensation or reimbursement for expenses, including related travel and per diem to attend Commission meetings.*
  11. *The Grant Review Council ("Council") shall be established under the Commission and is charged with the responsibility to disburse grant funding appropriated under provisions of the Omnibus Crime Control and Safe Streets Act of 1968, as amended, of the Violence Against Women Act of 1994, and other such federal grant programs as may come within the purview of Planning, Grants, and Research of the Idaho State Police with the overall mission of enhancing the efficiency and effectiveness of the criminal justice system in Idaho.*
    - a. *The Council shall consist of thirteen (13) members of the Idaho Criminal Justice Commission for the purpose of assisting the Idaho State Police in its distribution of grant funds. The Council membership shall be as follows:*
      - i. *The Attorney General or his or her designee;*
      - ii. *The Administrative Director of the Courts;*
      - iii. *The Director of the Idaho Department of Correction;*
      - iv. *The Director of the Idaho State Police;*
      - v. *The Director of the Idaho Department of Juvenile Corrections;*
      - vi. *The Administrator of the Office of Drug Policy;*
      - vii. *One (1) representative from the Office of the Idaho State Appellate Public Defender;*
      - viii. *One (1) representative from the Idaho Prosecuting Attorneys Association;*
      - ix. *The Executive Director of the Idaho Association of Counties;*
      - x. *Two (2) citizens at large;*
      - xi. *One (1) representative from the Idaho Sheriffs' Association;*
      - xii. *One (1) representative from the Idaho Chiefs of Police Association;*
    - b. *In addition, the Council shall consist of the following seven (7) members appointed by the Chair of the Commission upon recommendation by the Commission:*
      - i. *One (1) representative from the Idaho Council on Domestic Violence;*
      - ii. *One (1) representative from a statewide advocacy agency;*
      - iii. *One (1) prosecuting attorney;*

- iv. *One (1) representative from the juvenile justice system;*
  - v. *One (1) representative from the misdemeanor probation system;*
  - vi. *One (1) Chief of Police;*
  - vii. *One (1) Sheriff;*
- c. *The Chair of the Council shall be a representative of a local agency and appointed by vote of the members of the Council and shall serve a term of four (4) years. The Chair will report to the Commission not less than annually on the activities, actions, and decisions of the Council regarding the distribution of grant funds.*
  - d. *Each member of the Council shall be entitled to one vote in the matters before them.*
  - e. *No member may participate in a vote for a direct award of funds in which the member receives personal pecuniary benefits, as defined by Idaho Code. Unless prohibited by Federal grant restriction, when a member has authority over an entity or agency which has applied for a direct award of funds, the member shall disclose the relationship to the Council. Upon disclosure of such relationship, the member may vote upon the award unless the member requests to be excused.*
  - f. *Participation by Council members (or their designees) in the scoring and evaluation of the individual grant applications is required. Members not participating in the scoring and evaluation process will not be entitled to vote on the awarding of the application.*
  - g. *Meetings of the Council shall be convened as determined necessary by the Chair of the Council, Chair of the Commission, or Planning, Grants, and Research.*
  - h. *The principal staff functions of the Council shall be located with the Idaho State Police, Planning, Grants, and Research.*
  - i. *Members of the Council will receive travel reimbursement in accordance with Planning, Grants, and Research and the Idaho State Police policy and procedures.*
  - j. *The Council will establish by-laws in accordance with guidance provided by the Bureau of Justice Assistance and the Idaho State Police, Planning, Grants, and Research, and consistent with the Commission's long-term strategies.*
  - k. *Members of the Council will receive training provided by Planning, Grants, and Research and in conjunction with the Commission.*
  - l. *Members of the Council will meet at least once a year to assist in strategic planning efforts with members of the Commission and Planning, Grants, and Research. The Council shall develop a strategic funding plan consistent with the statewide strategic planning efforts of the Commission.*



*IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this 19<sup>th</sup> day of July in the year of our Lord two thousand and eleven and of the Independence of the United States of America the two hundred thirty-fifth and of the Statehood of Idaho the one hundred twenty-first.*

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C.L. "BUTCH" OTTER  
GOVERNOR

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BEN YURSA  
SECRETARY OF STATE