



Executive Department
State of Idaho

EXECUTIVE DEPARTMENT
STATE OF IDAHO
BOISE

State Capitol
Boise

EXECUTIVE ORDER NO. 2017-04

CREATING THE INTERAGENCY STUDENT SERVICES SUPPORT COMMITTEE

WHEREAS, the State of Idaho recognizes the need to aid special needs students in their readiness and ability to learn while providing federally mandated educational services; and

WHEREAS, the State of Idaho recognizes that public schools and their students are best served by establishing and jointly administering a school-based Medicaid program as part of an effective, transparent and accountable system for accessing available federal Medicaid funds; and

WHEREAS, coordination of health and educational services and development of partnerships between educational agencies, health agencies and public school-related stakeholders best serves the interests of public schools and their students throughout Idaho; and

WHEREAS, providing services through a school-based Medicaid program, in a manner that it as efficient and expeditious as possible, is in the best interest of Idaho's public schools and their special needs students;

NOW THEREFORE, I, C.L. "BUTCH" OTTER, Governor of the State of Idaho, by the authority vested in me under the Constitution and laws of the State of Idaho, do hereby order creation of the "Interagency Student Services Support Committee" (ISSSC) and do hereby further order as follows:

- 1. By not later than August 1, 2017, the Department of Education and the Department of Health and Welfare shall create and jointly operate a school-based Medicaid student services support committee hereafter known as the Interagency Student Services Support Committee (ISSSC).*
- 2. The Committee membership shall be comprised of the following standing members:*
 - a. The State Superintendent of Public Instruction or designee;*
 - b. The Director of the Department of Health and Welfare or designee;*
 - c. The Executive Director of the State Board of Education or designee;*
 - d. Two (2) members of the Idaho Legislature, one (1) representing a Health and Welfare Committee appointed by the chair of that committee and one (1) representing an Education Committee appointed by the chair of that committee;*
 - e. One (1) member from the Division of Medicaid for school-based services within the Department of Health and Welfare;*
 - f. One (1) member from the Division of Special Education or school-based Medicaid program within the Department of Education;*
 - g. The Executive Director of the Idaho School Boards Association or designee;*
 - h. The Executive Director of the Idaho Association of School Administrators or designee;*

- i. Two (2) of the six (6) special education members participating on the existing school-based Medicaid advisory committee.*
- 3. Co-Chairs will be appointed by the Governor from the membership of the committee to serve up to two years with one Co-Chair representing either the School Boards Association or the Association of School Administrators:*
 - a. Meetings shall be held no less than once each quarter during the calendar year. Additional meetings may be held at the discretion of the Co-Chairs;*
 - b. Meetings shall comply with chapter 2, title 74, Idaho Code. Meetings will be held and postings associated with such meetings shall be done at the designated location of the meeting;*
 - c. The Committee may form advisory subcommittees, as necessary, which must report back to the Committee;*
 - d. The Committee may seek out technical or professional assistance, as deemed necessary and appropriate.*
- 4. Each Committee member shall have full and equal voting rights. A simple majority of members voting shall be sufficient to decide any matter pending before the Committee.*
- 5. The Committee's responsibilities shall include, but not be limited to, the following:*
 - a. Identifying and recommending to the Division of Medicaid the elimination of state regulatory requirements, practices, interpretations and barriers that exceed federal requirements, when the committee believes such regulatory requirements are unnecessary;*
 - b. Developing recommendations to the Division of Medicaid that state Medicaid plans and related agreements support public schools seeking reimbursement for school-based Medicaid-eligible services. If existing state Medicaid plans and related agreements impede the ability for public schools to be reimbursed for all school-based Medicaid-eligible services that they provide, the Committee shall recommend amendments to the plans and agreements. Thereafter, the Committee shall annually review for best practices and recommend any necessary changes to the school-based Medicaid services portions of the state Medicaid plan;*
 - c. Developing recommendations for an Interagency Agreement between the Department of Health and Welfare and the Department of Education relating to IDEA and school-based Medicaid with the goal of ensuring schools shall be reimbursed for eligible school-based services that they provide and ensure that schools can utilize available federal Medicaid funds to deliver school-based programs;*
 - (i) The Committee shall annually identify any areas that may require amendment to the Interagency Agreement in order to remain current with student needs, public school needs and the expansion of opportunities for reimbursement available to school-based programs;*
 - (ii) The Committee shall annually review the professional development program associated with school-based Medicaid and make recommendations for additions and modifications to the program;*
 - (iii) Any recommended amendments to the Interagency Agreement shall be approved by the Committee on or before December 31 of each year;*
 - d. Developing recommendations to the Division of Medicaid regarding requirements associated with third-party liability issues;*
 - e. Developing ways to eliminate administrative burdens on public schools by researching, identifying and recommending implementation of methodologies that simplify claims processing for billing, auditing,*

- technical assistance and reimbursement activities associated with the school-based program;*
- f. Reviewing Department of Health and Welfare and Department of Education forms utilized in the school-based Medicaid program, including but not limited to Medicaid provider agreements, annual certifications, audit forms and the annual committee report as addressed in this subsection, and recommending appropriate modifications. The review shall include implementation concerns raised by public schools or identified by the Department of Health and Welfare;*
 - g. Recommending regulatory and operational changes to ensure that public schools are utilizing available federal Medicaid funds to deliver school-based programs;*
 - h. Recommending content for the Department of Health and Welfare and Department of Education school-based Medicaid website and for the professional development program providing public schools with resources to assist in program implementation.*
- 6. No later than January 30 of each year, the Committee, through its chair, shall be responsible for providing a report to the Legislature and the Governor, which shall be made available to public schools. The report may include, but shall not be limited to:*
- a. The number of public schools utilizing school-based Medicaid funding within the past school year;*



IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the Great Seal of the State of Idaho at the Capitol in Boise on this 16th day of March, in the year of our Lord two thousand and seventeen and of the Independence of the United States of America the two hundred forty-first and of the Statehood of Idaho the one hundred twenty-seventh.

C.L. "BUTCH" OTTER
GOVERNOR

LAWRENCE DENNEY
SECRETARY OF STATE