

## State Agency Public Records Questionnaire

1. Please describe your current public records request process and policy for maintaining records that may be requested. **The Idaho Department of Parks and Recreation (IDPR) Public Information Officer (PIO) is responsible for responding to all official Public Information Requests for the agency. By official, I mean requests in writing that trigger the Public Information Act.**
  - a. What are the issues, if any, you see with your current office process and policy? **The only concerns that arise with a majority of our requests is that large data mining companies request and receive our information to sell to organizations seeking stats. It doesn't seem appropriate for a business to benefit monetarily for mined information from a state agency.**
  - b. How could it be improved? **I'm not sure if it's legal to establish fees for the sharing of statistical information produced by a state agency. But it certainly would even the playing field slightly.**
2. How many public records requests did your agency receive in the calendar year 2013? **Official Requests: Seven,**
  - a. How many through May 2014? **Five**
3. Of those requests, how many were granted in full? **All of them.**
  - a. How many were denied in part? **The only requests we deny involve the request of information that contains personal and/or contact information for our customers. There are typically several of those each year.**
  - b. In full?
4. Do you have frequent requesters? **We have large data mining company's make requests annually to receive monthly electronic reports.**
5. For each request, please provide the following information:
  - a. Type of record requested **Most requests received are for database information from our recreation registration program and / or statistical information pertaining to registrations by vehicle or vessel type and recreation trends in Idaho.**
    - i. How many of each type of record was requested in total for the year? **No more 20 per year.**
  - b. Granted/Denied in Part/Denied in Full **All granted in full unless personal information is requested. That portion of the detail is blacked out or removed completely before the information is sent to the requestor.**
    - i. How many of each?
  - c. Reason for denial whether in whole or in part
  - d. Time elapsed for response **We adhere to a three-day first response rule, confirming receipt of the request and a 10 day full response where the detail is actually provided to the requesting party.**

- e. If the time elapsed was more than the statutory 3-day standard, why? Please explain. **N/A. First contact is always made with requestor within three business days.**
- f. If the time elapsed was more than the statutory extended 10-day standard, why? Please explain **N/A. We adhere to the 10-day standard in all cases. If there is ever an exception, the requestor is contacted and made aware of the delay and reasoning.**
- g. What fees did you charge? Please itemize the charges-labor, copying fees, etc... **We try to provide responses electronically. If that is not a possibility, we have discussed the need to research what other agency's charge per copy and per hour for staff time.**
- h. Did you provide the first 100 pages and first two hours of labor free, as required by statute? Why or why not? **N/A see above.**
- i. Type of requester: individual, law firm, NPO, etc...
- j. Volume of request
- k. Were records provided to the requester with redactions?
  - i. If so, please describe the extent of redactions and the labor cost charged for the redaction. **Please see responses above. In some cases, yes.**
- l. In what medium were records provided? **Electronically. Usually via email / dropbox.**
- m. Did the requester dispute the decision? **I don't believe IDPR has ever experienced that.**
  - i. If so, what was the outcome?
  - ii. Did the request go to court?
    - 1. If so, what was the outcome
  - iii. What type of staffer responded to the records request?
    - 1. Please list all
- n. Anything unusual about this request?