

## Minutes

### Idaho Health insurance Exchange Board Committee Meeting

**Date:** Thursday June 27, 2013

**Time:** 3:00 PM

**Place:** Idaho State Capitol Building, Lincoln Auditorium

**Members Present:**

Chair Stephen Weeg, Executive Director Amy Dowd, Zelda Geyer-Sylvia, Mark Estess, Karen Vauk, Scott Kreiling, Hyatt Erstad, Dave Self, Frank Chan, Jeff Agenbroad, Kevin Settles, Fernando Veloz, Dr. John Livingston, Senator Jim Rice, Representative John Rusche, Representative Kelley Packer, Tom Shores (*arrived after roll call*)

**Absent:**

William Deal  
Margaret Henbest

**Non-voting and ex-officio** members: Richard Armstrong, Director of Health & Welfare, Wes Trexler representing the Department of Insurance.

**Convened:** Chair Stephen Weeg called the meeting to order at 3:03pm

**Roll Call:**

Roll call showed **sixteen (16)** members present, with **fourteen (14)** voting members present and **two (2)** non-voting members present.

**Public Comment Period:** Presentation by Jean DeLuca, Delta Dental

Wes Trexler confirmed that all medical and dental plans had been submitted, and stated that they were under review; some were embedded and some stand-alone.

Stephen Weeg, Chair moved to change the order of the Agenda:

1. Move Idaho Tribes and Exchange item to later (due to the delay of Chief Silas Whitman, the new Chair of the Idaho Council on Indian Affairs).
2. Move up Fee's item so it can be addressed in a more timely manner

Motion: Dr. Livingston made the motion to amend the Agenda as specified above

Second: Tom Shores, Motion carried

### **Adoption of Minutes from Board Meeting on 6/5/13:**

Motion: John Rusche made the motion to approve the Board Meeting minutes of 6.5.13

Second: Hyatt Erstad, Motion carried

### **Action item follow-up:**

Stephen Weeg, Chair stated the Director & Officers Liability Insurance policy will soon be completed, and he will work hard to get this done and a check in the mail.

### **Governance Committee**

Jim Rice provided an update on the Governance policies, stating that they have been working on the Code of Ethics and Conflict of Interest Policies, and the disclosure document for Board members to complete regarding potential conflict of interest situations. These

have been drafted and reviewed by the Governance subcommittee and they wish them to be adopted.

Motion: Senator John Rusche made the motion to adopt the Governance policies

Second: Scott Kreiling; Motion carried

### **Executive Session**

Stephen Weeg, Chair moved that the Board, pursuant to Idaho Code Section 67-2345, convene in Executive Session to consider (1) preliminary negotiations regarding matters of trade or commerce in which the Exchange is in competition with governing bodies in other states pursuant to 67-2345(1)(e); and (2) hiring an individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular need or vacancy, pursuant to 67-2345(1)(a). I would note that while we are not in competition with other states to provide insurance through the Exchange, we are in competition to hire the firms that we are considering in our RFP process. I would also note that per the RFP process, we have identified individual entities that will act as our agent to provide certain services, and we will be evaluating the respective qualities of those individual entities.

**Roll call to move to Executive Session:** Hyatt Erstad gave the roll call, and the board moved into Executive Session at 3:36pm.

The executive session adjourned at 4:36pm, and the board returned to regular session.

## **Contracts Update**

During the executive session the board discussed contracts and contract processes for Outreach and Education Vendors and Professional Services Vendors. At this point I would entertain a motion on the Outreach and Education contract if anyone has one.

Motion: Senator John Rusche: I move that Amy Dowd move expeditiously to execute a contract for an O&E Vendor as recommended by the O&E subcommittee, and that the contract be reviewed and overseen by the O&E Subcommittee.

Second: Kelley Packer, Motion carried.

Regarding the Professional Services vendor, the IT Committee requested that the Executive Director meet with the Committee to review the Scope of Work and costs of the proposal. Due to the time crunch, that meeting must be held prior to July 4. Based upon the meeting, the Committee was empowered to approve moving forward with a contract.

Motion: Jim Rice: I move to allow the IT committee to review and finalize a contract for Professional Services

Second: John Livingston, Motion carried.

### **Fees:**

Stephen Weeg, Chair stated that the Board wished to keep the fee less than the federal fee rate of 3.5%. Operating cost could be \$10 million a year going into 2016. All plans that have been submitted by the carriers have an average of \$240 per member per month. We would need to figure out how this would be divided. Should there be a fee? If so, how much? At this time I am open for a motion.

Motion: Senator John Rusche: I motion for a fee of 1.5%

Second: Dave Self, Motion carried

## **Idaho Tribes & Exchange**

Chief Silas Whitman, the new Chair of the Idaho Council on Indian Affairs introduced himself and stated that as the new Chair of the Idaho Inter-Tribal Commission, he would be the point-of-contact for the 5 tribes. He informed the board that the Idaho tribes had held a day-long meeting on June 18<sup>th</sup>, 2013 and provided the board with handouts regarding this meeting. He said it is critical that they are consulted regarding the process of the exchange as it relates to tribal members. He asked if the tribes were included as essential community providers. The Exchange will follow up with the tribes to obtain their input and respond to their concerns.

### **Operations Committee Report - Human Resource Manual**

John Livingston requested that as the final document is posted on the Sharefile site, that a motion be made to adopt the document (Employee Manual).

Motion: S. Kreiling

Second: H. Erstad, Motion carried.

### **Executive Director Report**

Amy Dowd: We are in the last phase of approval for the transfer of the grant. A staffing update: We now have a Bookkeeper (Betty Mills) and will add two new staff members next week, Jody Olson and Alberto Gonzalez. We still need to fill the Finance position and a policy analyst position.

Milestone update: CCIIO deliverable 8/1/13

### **Review of day; next steps**

After a poll of the board Stephen Weeg, Chair proposed a tentative date of July 25 @ 1pm for the next board session. This would allow time to certify plans that will be put in the marketplace by July 31, 2013.

### **Adjournment:**

There being no further business to come before the Exchange Board, Chair, Stephen Weeg adjourned the meeting at 5:25pm.

Respectfully signed and submitted by:



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Stephen Weeg, Chairman