

**IDAHO HEALTH INSURANCE EXCHANGE
IT SUBCOMMITTEE
MINUTES
July 3, 2013**

Idaho Health Insurance Exchange IT Subcommittee convened at:
Pete T. Cenarrusa Bldg.
450 W. State Street
Boise, Idaho 83702

SUBCOMMITTEE MEMBERS PRESENT

Frank Chan, Chairman
Richard Armstrong
Mark Estess
Zelda Geyer-Sylvia
Fernando Veloz
Scott Kreiling

OTHERS PRESENT

Amy Dowd
Rick Moran
Alberto Gonzalez
Peter Sorensen
Ken Burgess
Emily Patchin
Lincoln Smyser
Alison Verrinder

CALL TO ORDER

Following proper notice in accordance with Idaho Code, Section 67-2343, and pursuant to call by the Chairman, the IT Subcommittee meeting of the Idaho Health Insurance Exchange was called to order by Frank Chan, Chairman of the Subcommittee, at 9:16a.m. on Wednesday, July 3, 2013, at the Pete T. Cenarrusa Bldg., 450 W. State Street, Boise, Idaho.

ROLL CALL

Richard Armstrong called the roll. Roll call showed **six (6)** members present. With **five (5)** voting members present and **one (1)** non-voting member present. Chairman Chan declared a quorum.

AGENDA AMENDMENTS

Frank Chan, Chairman, opened the floor for any amendments to the agenda, there being none, the IT Subcommittee advanced to the next order of business.

Motion: Alberto Gonzalez moved that there were no amendments to the Agenda for today

Second: Fernando Veloz

Motion Carried

ADOPTION OF MINUTES FROM IT SUBCOMMITTEE MEETING ON JUNE 26, 2013

Motion: Scot Kreiling moved that the minutes of the June 26, 2013, IT Subcommittee meeting be adopted as prepared.

Second: Fernando Veloz

Roll Call Vote:

Ayes: **Frank Chan, Chairman, Mark Estess, Scott Kreiling, Zelda Geyer-Sylvia, and Fernando Veloz**

Nays: None

Motion Carried

EXECUTIVE SESSION

Frank Chan, Chairman stated that pursuant to Idaho Code Section 67-2345, the IT subcommittee will convene in Executive Session to consider (1) preliminary negotiations regarding matters of trade or commerce in which the Exchange is in competition with governing bodies in other states pursuant to 67-2345(1)(e); and (2) hiring an individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular need or vacancy, pursuant to 67-2345(1)(a).

Motion: Zelda Geyer-Sylvia moved that the IT Subcommittee move into Executive Session

Second: Fernando Veloz

Roll Call Vote:

Ayes: **Frank Chan, Chairman, Mark Estess, Scott Kreiling, Zelda Geyer-Sylvia, and Fernando Veloz**

Nays: None

Motion Carried

Executive Session commenced at 9:23am.

Executive session ended at 10:53am and the IT subcommittee returned to regular session.

IT SUBCOMMITTEE NEXT STEPS:

Motion: Fernando Veloz moved that the Executive Director of the Idaho Health Insurance Exchange move forward on the contract award for the Professional Services vendor, in the contract amount not to exceed \$1.4 million. Subject to the

reconciliation of hours, project budget, scope and detailed work plan including legal review.

Second: Mark Estess

Roll Call Vote:

Ayes: **Frank Chan, Chairman, Mark Estess, Scott Kreiling, Zelda Geyer-Sylvia, and Fernando Veloz**

Nays: None

Motion Carried

The next IT subcommittee meeting will be scheduled for the week beginning July 15th; (date TBD after the O&E subcommittee meeting on July 9,2013). This meeting may become a governing board comprising of O&E board subcommittee members and IT subcommittee board members.

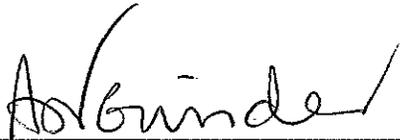
ADJOURNMENT

There being no further business to come before the Subcommittee, Chairman Chan adjourned the meeting at **11:03a.m.**

Respectfully signed and submitted by:



Frank Chan, Chairman



Alison Verrinder, Administrative Assistant